MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT

Activity month August Report date 31/08/22 Person Jordan Soal



Activities carried out (✓)									Bu			ınce	
Road / area	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
All areas	All												
Baird Close	4		✓										
Betts Way	1		✓										
Cobham Way	5		✓										
County Oak Lane	1	✓	✓		✓								
County Oak Way	1	✓	✓		✓		✓						
Crompton Way	3	✓	✓	✓			✓						
Faraday Road	2	✓	✓				✓						
Fleming Way	Various	✓	✓				✓				✓		
Gatwick Road	Various	✓	✓		✓		✓				✓		
Hydehurst Lane	2		✓		✓		✓						
James Watt Way	5	✓	✓										
Jenner Road	2		✓										
Kelvin Lane	2		✓										
Kelvin Way	2	✓	✓		✓			✓					
London Road	Various	✓	✓				✓						
Manor Royal (road)	2/3	✓	✓			✓	✓			✓	✓		
Maxwell Way	4		✓				✓						
Metcalf Way	1	✓	✓		✓		✓						
Napier Way	3	✓	✓				✓						
Newton Road	2	✓	✓										
Priestley Way	5	✓	✓				✓						
Royce Road	5		✓										
Rutherford Way	5	✓	✓				✓			✓			
Tinsley Lane	4		✓				✓						
Tinsley Lane North	5		✓	✓	✓	✓							
Wheatstone Close	5		✓										
Whittle Way	5		✓										
Whitworth Road	5	✓	✓										
Woolborough Lane	3	✓	✓					✓					
Gateway 1 (Manor Royal)	-	√	✓										
Gateway 2 (near Thales)	-	✓	✓										
Gateway 3 (near Astral)	-	✓	✓										
Gateway 4 (James Watt)	-	✓	✓										
The Terrace	3	✓	✓				✓			✓			
Crawters Brook	2	✓	✓	✓			✓						
Gatwick Road Parade	5		✓										
Woolborough Subway	3	✓	✓				✓						
Green Lane Subway	3		✓										

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Main actions provided

- We're continuing to grass cutting with Zone 5 having the most recent cut.
- In between grass cutting we have started edging various areas of grass verges.
- Sign cleaning has taken place with the main Manor Royal entrance signs/digital signs being cleaned.
- Large areas of brambles/hedges have been cut with the support of our tractor team.
- Site assessment and planning has taken place for the footpath in Tinley Lane North to be cleared.
- Alongside these tasks we're continuing to littler pick daily, (1850kg of litter collected).

Comments and observations

Due to the heatwave, Gateway 5 struggled with the new turf going brown and the beech hedging not getting enough water. With recent rain and our additional watering, we are seeing that the grass is now greening up nicely and the beech hedging is progressing well. We will continue to monitor this over the next month.

In addition to last months incident with the cans, we have been able to monitor this well and keep on top of this by emptying the bins first thing in the morning in the areas where it was happening more frequently.

Suggestions for future actions, improvements or additional activities planned

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Ine	main	action	Of WORK	' tor	Linley	Iane	North	1 ////////////////////////////////////	start in	September.
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Grass cutting will continue this week and next week.

Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)

Please see separate	document at	tached with	some before	and after photos.

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT Details of CORE and ENHANCED Service levels (contract extract)

Current Baseline Service	Proposed	Enhanced element (* estimated)		
Monthly litter pick (12 pa)	Weekly litter pick (52 pa)	X40 litter picks		
		+ identify hotspots and trial extra bins		
Weekly litter bin empty (52 pa)	Weekly litter bin empty (52 pa)	-		
Monthly road sweep (12 pa)	Monthly road sweep (12 pa)	-		
-	Remove fallen leaves and detritus from footpaths and common areas (4 pa)	X4 leaf and detritus removals		
-	Washing and cleaning street furniture and signs to include street name signs, gateway / entrance signs, wayfaring signs and highways signs (2pa)	X2 washes		
-	Deep cleaning/jet washing common areas, bus stops and paved areas (as required)	As required		
Grass cutting (5 pa)	Grass cutting (12 pa)	* X7 grass cuts – (weather/ground conditions dependant)		
Bunded/bank grass cutting (4 pa)	Bunded/bank grass cutting (10 pa)	X6 bunded/bank cuts		
Hedgecutting (1-2 pa)	As required (2-3 pa)	* 1-2 Hedge cuts		
Shrub maintenance (2-3 pa)	As required (4-5 pa)	* 1-2 shrub maintenance		
Weed spraying (2 pa) funded by WSCC	Weed spraying (4 pa)	X2 weed sprays		
	Removal of dead standing weeds (4pa)	X4 dead weed removals		
	Weed ripper as required	Weed ripper as required		
		On footpaths and common areas		
See note 1	Box mow and maintain Gateway 3 Roundabout (10 pa)	X10 Box mow and maintain Gateway 3 Roundabout		
-	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)		
-	Weekly inspection and rectification/reporting of faults found.	X52 inspections - reports/rectification of faults found		
-	Reactive/response service through a single point of contact as required	Reactive/response service as required		
-	 Provide monthly information feedback on what has been done and what is planned Available performance data - quantities such as volumes, lengths, waste weights etc. (tba) photographic evidence of before and after improvements, suggestions for further/future enhancements 	X12 reports (monthly)		
N . (4) TI	Attend meetings as required			

Notes: (1) There is a requirement for Gateway 3 and Crawter's Brook People's Park to be maintained to a basic level as described in the Annexes.